

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2
November 14, 2022

The Highmore-Harrold Board of Education met in regular session on November 14, 2022 in the Business Classroom at 7:00 p.m.

Members Present: President - Jim Stephenson, Vice President - Paula Haiwick, Amy Hoffman, Paul Knox, Jennifer Semmler, Kristi Effling, Derek McCloud. Board Members Absent: None. Others Present: Superintendent/SPED Director - Quinton Cermak, PreK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Mary Ann Morford, Mike Ring, Justin Rowland, Ryder Rowland, Chad Crago, April Crago, Adam Roth, and Jacque Roth.

President Stephenson called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Motion by Hoffman and seconded by Semmler to amend the Agenda by adding a motion to approve the Social Studies Resolution that opposes the proposed new South Dakota Social Studies Standards. The motion passed.

Motion by Hoffman and seconded by Effling to approve the Minutes of the October 10th, 2022 meeting and the October 26th, 2022 Special Meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment, motion by Semmler and second by Haiwick. The motion passed.

PAYROLL: \$242,357.70

OCTOBER CASH REPORT:

General Fund: Beginning Balance: \$396,877.79; Receipts: Local - \$27,689.86, State - \$14,021.00, Federal - \$795.00; Credits - \$382.43; Disbursements: \$203,449.02; Ending Balance: \$236,317.06; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: \$245,369.52. **Capital Outlay Fund:** Beginning Balance: \$1,740,272.22; Receipts: Local - \$10,929.77; State - \$13,796.92; Disbursements: \$7,817.48; Ending Balance: \$1,757,181.43; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,196,992.87. **Special Education Fund:** Beginning Balance: \$549,688.32; Receipts: Local - \$9,274.36; Disbursements: \$32,014.37; Ending Balance: \$526,948.31; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,037,136.87. **Impact Aid Fund:** Beginning Balance: \$388,264.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Ending Balance: \$388,264.57. **School Lunch Fund:** Beginning Balance: \$30,624.48; Receipts: Local - \$6,868.32; Federal - \$9,546.31; Credits - \$767.53; Disbursements: \$13,611.28; Ending Balance: \$34,195.36; Advance Payments - \$7,815.36; Total Cash Account: \$42,010.72. **Internal Fund:** Beginning Balance: \$22,824.20; Receipts: Local - \$0.00; Disbursements: \$2,475.70; Ending Balance: \$20,348.50. **Custodial Fund:** Beginning Balance: \$135,528.34; Receipts: Local - \$17,863.20; Disbursements: \$19,193.26; Ending Balance: \$134,198.28.

Board Report-10003**FUND: GENERAL FUND**

AMAZON CAPITOL SERVICES	Supplies	291.26
ARAMARK	Mop/Laundry	533.58
BONNICHSEN, MORGAN	Credit Reimbursement	1,125.00
CAPITAL AREA REFUSE, LLC	Garbage (November)	389.51
CAROLINA BIOLOGICAL SUPPLY CO.	JH Science	77.06
	HS Science Supplies	91.60
CENTURY BUSINESS PRODUCTS, INC	Copier - Maintenance	1,464.27
CERMAK, QUINTON	Credit Reimbursement	1,425.00
CITY OF HIGHMORE	Utilities	62.60
	Utilities	231.88
FAWCETT, LANE	Reimburse Coaching Class	35.00
FIENE, DAKOTA	Reimburse Coaching Class	35.00
FOREMAN SALES AND SERVICE, Inc.	Bus Route	14,435.72
	VB Bussing	2,687.47
	Athletic Bussing	1,435.88
H & H PLUMBING, INC.	Winterize Sprinkler System	183.67
HAGUE, KELLY	NHS Cake	40.00
HERFF JONES, LLC	Diploma Covers	221.63
HIGH SCHOOL ACTIVITY FUND	Stamps.com - Meter Rent	19.16
	TPT - Supplies	27.99
	TPT - Supplies	50.32
	Hobby Lobby - Art Supplies	175.11
	Mcleod's Printing - Shipping	6.77
	Mcleod's Printing - Shipping	6.77
	Tri Valley School - KSB Law/Title IX	175.75
	Fall Official - Reghan Westcott	140.00
	Fall Official - Miranda Thomas	210.00
	Fall Official - Lynn Morford	240.00
	Fall Official - Kacie McCauley	60.00
	Fall Official - Kaelin Faulstich	160.00
	Fall Official - Korin Fawcett	80.00
	Fall Official - Jenni Faulstich	90.00
	Fall Official - Kenidey Effling	140.00
	Fall Official - Jennifer Chavez	135.00
	Fall Official - Kendall Cermak	120.00
	Fall Official - Mattea Alger	80.00
	Fall Official - Todd Sandal	151.00
	Fall Official - Rachel Arbach	100.00
	Fall Official - Brent Koens	140.80
	Fall Official - Terry Keller	151.00
	Fall Official - Stephanie Kjetland	100.00
	Fall Official - Dean Duxbury	138.76
	Brian Marso - XC State Per Diem	360.00
	Kayla Kaltenbach - All State Per Diem	500.00
HIGHMORE HERALD, THE	Proceedings/Ads/Bid Notices	341.81
HILLYARD/SIOUX FALLS	Supplies	2,303.95
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	44.65
HUGHES ELECTRIC	Maintenance	2,484.94

JOSTENS, INC.	Yearbook Deposit	2,568.40
KAISER'S WELDING, INC.	Vo Ag Supplies	37.47
LINDE GAS & EQUIPMENT INC.	Vo Ag	77.89
MARK'S	Supplies	39.94
MASHEK FOOD CENTER	FACS - Food	35.79
	JH Science Supplies	33.75
MENARD'S	Supplies	193.87
	Farm to School Grant	335.56
NORTHERN STATE UNIVERSITY	Digital Spanish Textbooks	56.52
NORTHWESTERN ENERGY	Electricity	157.11
	Electricity	3,778.39
PEKAREK, SCOTT	Reimburse for SDHSCA Mem.	61.80
POPPLERS MUSIC, INC.	Band Supplies	318.48
	Choir Supplies	236.72
RING, MICHAEL	Reimburse Coaching Class	35.00
RUNNINGS SUPPLY	Supplies	5.48
SCHOLASTIC INC.	Aasby Workbooks	354.88
SHEFFIELD, JESSICA	Reimburse Coaching Class	35.00
VENTURE COMMUNICATIONS	Telephone	406.87
WEX BANK	Motor Fuel	1,174.42
	<u>GENERAL FUND TOTAL</u>	43,443.25

FUND: CAPITAL OUTLAY

CENTURY BUSINESS PRODUCTS, INC	Copier - Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Design	6,015.00
FOREMAN SALES AND SERVICE, Inc.	Bus Route (15%)	2,547.48
HIGH SCHOOL ACTIVITY FUND	Remidia Publications - Math 6 Book Set	69.99
JARED'S PLUMBING	Maintenance	2,229.11
TEACHERS SYNERGY, LLC	TPT School Access Subscription	3,400.00
TITAN MACHINERY	Bucket for Skidsteer	1,600.00
TURNITIN	Software Instructional	1,370.00
	<u>CAPITAL OUTLAY TOTAL</u>	20,461.60

FUND: SPECIAL EDUCATION

AMAZON CAPITOL SERVICES	Supplies	29.70
HAND COUNTY MEMORIAL HOSPITAL	PT	2,192.00
	OT	1,968.00
HIGH SCHOOL ACTIVITY FUND	Chamberlain School - Speech Services	3,076.00
TRENHAILE, JAY	Evaluations	1,550.00
USD, CENTER FOR DISABILITIES	SPED Conference	235.00
	<u>SPECIAL EDUCATION TOTAL</u>	9,050.70

FUND: FOOD SERVICE

ARAMARK	Mop/Laundry	133.38
DEHAAI PROCESSING	Beef Processing	965.52
COWAN RANCH	Motor Fuel for Beef	175.00
SD DEPT OF ED; CHILD/ADULT NUTRITION	Food	1,517.51
EARTHGRAINS BAKING CO., INC.	Food	197.39
EAST SIDE JERSEY DAIRY	Milk	668.71
MASHEK FOOD CENTER	Kitchen Food	679.64

PERFORMANCE FOODSERVICE	Food	4,079.21
	Supplies	527.55
WEX BANK	Motor Fuel	19.01
	FOOD SERVICE TOTAL	8,962.92
	NOVEMBER TOTAL INVOICES	81,918.47

No Conflicts and Interest were disclosed at this time.

Public Input: Highmore-Harrod's Athletic Director ran through what was stated on the upcoming Football Co-op Agreement with Miller. Community members voiced their ideas regarding the Agreement and it was decided that further discussion would be held with Miller's Athletic Committee.

Superintendent's Report

- American Education Week runs from November 14th – 18th. The School Board will be sponsoring meat and cheese trays in the teacher's lounges to show their appreciation.
- It was discussed and decided that the Business Manager's workdays run congruent with the Superintendent's for a total of 240 days per contracted year.
- Brought up by a discussion held during our staff's book study group, we have started a "Staff Spotlight" for school year 2023. At the end of each quarter, a survey to staff will go out to nominate who will be that quarter's Staff Spotlight. Surveys are broken down between two groups, one for the elementary and one for the high school. Willow Creek Steakhouse has graciously offered to sponsor the program by giving each winner a \$20 gift certificate. We thank our staff for their continuous work in teaching our future leaders.
- Book Study Opportunity: an additional book study opportunity was made available to the elementary staff beginning the week of November 14th. This book study is on the book Engage Every Family.

Paul Knox entered at this time, 7:11 pm.

PreK-12 Principal's Report

- Seniors took a tour of the courthouse in October and were registered to vote for the November 8th election. 5 seniors voted.
- Our school's Ag Teacher received a grant through Perkins Consortium for a Mobile Arc Augmented Reality Welding System. Students have the virtual capabilities to practice arch welding.
- FCCLA hosted a Halloween Party for grades K-3 in the gym during red ribbon week.
- 1st Quarter ended on October 30, 2022, with the 2nd Quarter midterm coming up on the 18th.
- Seven new National Honor's Society members were inducted on November 7th.
- Winter sports will begin this month for wrestling, girls basketball, and boys basketball
- There will be an early dismissal on November 23rd leading into Thanksgiving break

Business Manager's Report

- Preliminary Valuations for Taxes Payable 2023 are up from last year by \$13,161,641. This in turn increased the maximum tax request for the General Fund by \$4,018. This is due to an increase in valuation and an increase in levies set by the legislature for Taxes Payable 2023.
- A donation letter was given to the Todd Cowan Family to the amount of \$1,924.14 for their 779 lb. hanging weight bull, at the price of \$2.47/lb.
- ESSER II has been finalized and closed out. We used the remaining funds of \$15,295 to pay for computer licensing fees and a kitchen steam table that was purchased last year but never arrived until now due to supply chain issues. ESSER III budget and request of funds was approved on November 9, 2022 for the amount of \$95,588 for COVID Retention Bonuses to staff, pay for the summer school and after school program, freshman computers, printed textbooks and instructional software.

Old Business:

- Return to School Plan: a survey regarding the Return to School Plan will be sent out to parents prior to the December board meeting.

New Business:

Motion by Effling and seconded by Haiwick to table Football Co-op Agreement pending further discussion with the committee. The motion passed.

Motion by Semmler and seconded by Effling to amend Adult Staff breakfast price from \$2.50 to \$2.67 effective on October 12, 2022, per state guidelines; to approve change in kitchen/custodian sub pay to \$11/hr beginning in January in response to the raise in South Dakota minimum wage. The motion passed.

Motion by Semmler and seconded by Knox to reject bids for 2023 Track Project due to no schedule A1 and A2 bidders; to request bids for 2023 track project pending conversation with Civil Engineering Design, Inc. with later 2023 completion date, and set the bid opening date as December 6, 2022 at 1:00 pm. The motion passed.

Motion by Haiwick and seconded by Hoffman to approve the Social Studies Resolution that opposes the proposed new South Dakota Social Studies Standards. The motion passed.

The Board set their next regular meeting for December 12, 2022 at 7:00 p.m.

Motion by Haiwick and second by McCloud to adjourn at 8:37 pm. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President

*All motions are unanimous unless otherwise stated.